房产委托书

Power Of Attorney

委托人：姓名 \_\_\_\_\_\_ 性别\_\_\_\_出生日期\_\_\_\_\_\_国籍\_\_\_\_\_身份证件名称\_\_\_\_\_\_\_ 证件号码 \_\_\_\_\_\_\_\_\_\_现居住地址\_\_\_\_\_\_\_\_\_\_\_电话\_\_\_\_\_\_\_\_\_\_\_\_\_  
principal: Name\_\_\_\_\_\_ Gender\_\_\_\_\_\_  Date of birth\_\_\_\_\_\_\_\_\_ Nationality\_\_\_\_\_\_\_\_\_ ID Type\_\_\_\_\_\_\_\_ ID Number\_\_\_\_\_\_\_\_\_\_\_Current Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone Number\_\_\_\_\_\_\_\_\_\_\_\_\_

委托人： 姓名\_\_\_\_\_\_\_\_性别 \_\_\_\_\_ 出生日期\_\_\_\_\_\_国籍\_\_\_\_\_\_\_ 身份证件名称\_\_\_\_\_\_证件号码\_\_\_\_\_\_\_\_\_\_\_\_\_现居住地址\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_电话\_\_\_\_\_\_\_\_\_\_\_  
principal: Name\_\_\_\_\_\_\_\_ Gender\_\_\_\_\_\_ Date of birth\_\_\_\_\_\_\_\_ Nationality\_\_\_\_\_\_\_\_\_\_ID Type\_\_\_\_\_\_\_\_\_\_\_\_ ID Number\_\_\_\_\_\_\_Current Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone Number\_\_\_\_\_\_\_\_\_\_\_\_\_

受托人：姓名\_\_\_\_\_\_性别\_\_\_ 出生日期\_\_\_\_\_\_\_国籍\_\_\_\_\_\_身份证件名称\_\_\_\_\_\_\_证件号码\_\_\_\_\_\_\_\_\_\_\_ 现居住地址\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_电话\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Attorney: Name\_\_\_\_\_\_\_ Gender\_\_\_\_ Date of birth\_\_\_\_\_\_ Nationality\_\_\_\_\_\_ ID Type\_\_\_\_\_\_\_ID Number\_\_\_\_\_\_\_Current Address\_\_\_\_\_\_\_\_\_\_\_\_\_Phone Number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

我，\_\_\_\_\_\_\_(姓名)，\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(地址等)，在此指定\_\_\_\_\_\_\_\_(姓名)，\_\_\_\_\_\_\_\_\_\_\_\_\_(地址等)为我的代理人，在本人所有权份额内，并以我(们)的名义办理以下所列明的事项：

I,\_\_\_\_\_\_\_, of\_\_\_\_\_\_\_,hereby appoint\_\_\_\_\_\_\_\_, of\_\_\_\_\_\_\_,as my attorney in fact to act in my capacity to do every act on my behalf. This power shall be in full force and effect and shall remain in full force and effect until\_\_\_\_\_\_\_\_\_or unless specifically extended or rescinded earlier by either party.

1. 到银行办理还清贷款手续、签署银行罚息、违约金等相关费用确认书并代为支付，终止授信额度并签署相关文件，领取房地产证、注销房产抵押资料、房地产买卖合同、保险单、还款凭证及付清楼款证明书等相关文件资料。

2. 到国土部门或房地产权登记中心办理上述房产注销抵押登记手续、签署注销抵押申请表及询问笔录、领取办妥注销抵押登记的房地产证等相关事宜。

3.在具备出售条件后，代为办理该房产上市销售相关手续，包括：签署房产买卖合同；办理房产转让过户手续，签署该房产变更产权登记的有关文件；代缴相关税费，代收售房款等。

委托期限：从即日起至上述事宜办理完毕之日止。  
The term of the above mentioned authorization shall commence since the execution of this document till all such matters as set out above have been completed.

委托人(Applicant Name):  
委托人签名(Signature of Applicant):  
日期(Date):

State of \_\_\_\_\_

County of \_\_\_\_\_\_

On this \_\_\_day of \_\_\_, 20\_\_, before me personally appeared\_\_\_\_\_\_\_\_\_\_\_, to me known to be the person described in and who executed foregoing instrument, and acknowledged that such person execute the same as such person free act and deed.

Notary Public Signature:\_\_\_\_\_\_\_\_\_

Commission expiration:\_\_\_\_\_\_\_\_\_\_\_